

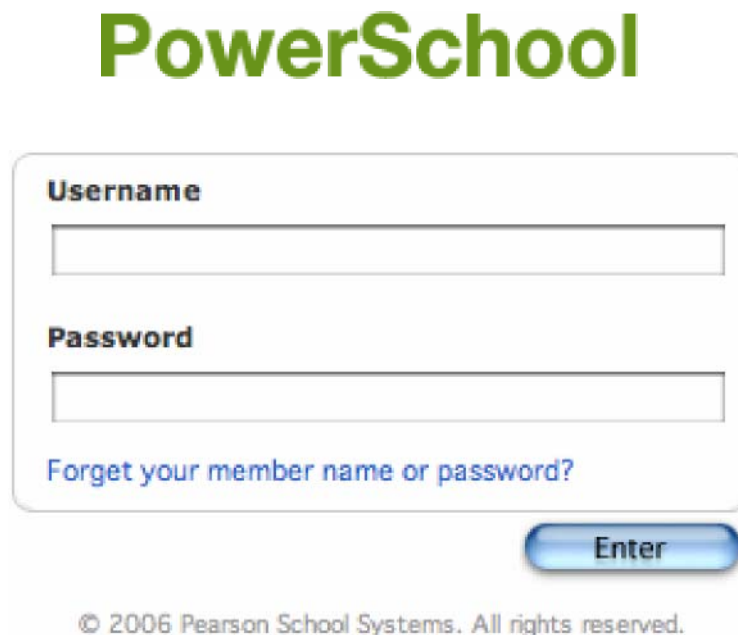
PowerSchool Parent Portal Help



Parent Information Packet
Iberville Parish Schools

Logging In To PowerSchool Parent Portal:

1. Make sure you are connected to the Internet. (For help with connecting to the Internet, contact your Internet Service Provider.)
2. Open an Internet browser. (i.e. Internet Explorer, Firefox, Safari, Opera, etc.)
3. Go to the Iberville Parish Homepage- www.ipsb.net Click on the PowerSchool link.
4. Click on the PowerSchool Parent Portal Login. The following login page will appear.



PowerSchool

Username

Password

[Forget your member name or password?](#)

Enter

© 2006 Pearson School Systems. All rights reserved.

5. Type in the username. (Confidential ID)
Note: Your child's school provides this information.
6. Type in the password. (Included with the Confidential ID)
7. Click on the **Enter** button.

Note: If you need assistance with your PowerSchool Parent username and/or password, please contact your child's school.

When you finish the Parent Portal, make sure you Log Off from the site by clicking on the **Logout** button, which is available on all screens.

PowerSchool

Available Features of PowerSchool Parent Portal



Grades and Attendance

This is the default screen. Current grades and attendance for all of your child's classes will be displayed in this window.



Grades History

Grades earned in previous terms will be displayed in this window.



Attendance History

Attendance for all of your child's classes will be displayed in this window. The number of days displayed in this window varies from school to school.



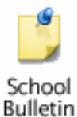
Email Notification

Use this window to request periodic emails with your child's grade and attendance information.



Teacher Comments

Comments entered by your child's teacher will be displayed in this window.



School Bulletin

Announcements and information about school activities will be displayed in this window.



Class Registration

High School Students will be able to register for future classes using this window. This feature is not available at this time.



Balance

Account balances will be displayed in this window. This feature is not available at this time.



My Calendars

Assignments entered by your child's teacher in the gradebook can be set to appear on your iCal (Macintosh) or Sunbird (PC) calendar software.

This feature is not supported by the Iberville Parish School System. The Sunbird calendar software can be downloaded from the Mozilla website. The iCal calendar software can be downloaded from the Apple website.



PowerSchool

Grades and Attendance

The **Grades and Attendance** page is the default page when you log in to PowerSchool Parent Portal. This page gives you a quick look at how your child is doing in school. From this screen you have access to attendance information for the last two weeks, teacher names with e-mail links, current grade averages, and attendance totals for the current term.

Grades and Attendance

Attendance By Class

Exp	Last Week					This Week					Course	Q1	Q2	E1	S1	Q3	Q4	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F									
HR(A)											HOMEROOM 11 Orvin, Carson	0	--					2	0
P1(A)											AMER. HIST. Bouy, Irene	D 70	--					5	8
P2(A)											ENGLISH III Selders, Robyn	A 99	B 87					4	0
P3(A)											NUT. AND FOOD Olivier, Cathy L.	A 97	A 98					4	1
P4(A)											GEOMETRY Smith, Linda R.	C 81	B 93					3	0
P5(A)											SPANISH II Boudreaux, Oakley	B 92	B 90					4	0
P6(A)					AU						CHEMISTRY Orvin, Carson	B 89	C 83					7	0
P7(A)					AU						BUS COMP APP Jackson, Clarence	B 90	F 55					5	0
Attendance Totals																		34	9

Current Simple GPA (Q2):
Show dropped classes also

Legend
Attendance Codes: Blank=Present | TU=Tardy | AE=Absent | AU=Absent | HE=Half-Day Excused | HU=Half-Day Unexcused | IS=IN School Suspension | AS=OUT School Suspension |
Citizenship Codes: E=Excellent | S=Satisfactory | N=Needs Improvement | U=Unsatisfactory |

Print Page

1. Attendance Information - Administrative attendance codes for the previous and current week are displayed.
2. Teacher Name - If you click on the teacher name, you are able to e-mail that teacher. (Note: You must have your e-mail settings set correctly for this to work.)
3. Class Averages - You will notice that the score in the term column is listed in blue. By clicking on that number you will display the **Class Score Detail** page.
4. Attendance Totals - Any time you see a number in the attendance columns listed in blue you can click on the blue number for more specific information about that absence or tardy.

Key Concept: Any time you see something displayed in blue it means that it is a link to more information.

Class Score Detail Page displayed by clicking on the score in the term column of the **Grades and Attendance** page

The **Class Score Detail** Page displays specific class assignment and grade information. As with the **Grade and Attendance** page, if you see something written in blue it is a link to more information. The Assignment, Assignment Category, and the Score may link to more information.

At the top of the page you may also find grading information that the teacher has submitted. This can help you understand the class expectations, grading schemes, and grading philosophies of the teacher for this particular class.

Class Score Detail

Course	Teacher	Expression	Final Grade
Pre-Calculus Honors	Pisano, Leonardo	1 (A)	A 95%

Grading: The Nine Weeks average will be calculated based on total points earned from homework, class work, projects, quizzes and tests. The First Semester average will be calculated by multiplying each nine weeks averages by .4, the semester exam by .2 and adding the two products. Class rules: 1. Be in your seat when the tardy bell rings. 2. Have pencils sharpened and supplies ready at the start of class. 3. Demonstrate respect for yourself and others. - NEVER speak when someone else is speaking, and give special attention to your classmates when they are at the board. - DO NOT touch anything that does not belong to you 4. Do not put your head down during class. Conduct Grading: 1. If the student never violates the class rules, he/she will receive an E 2. If the student violates the tardy rule he/she will receive a Tardy Slip and the conduct grade will be dropped to an S 3. If the student goes to negative consequence 2, the conduct grade will be dropped to an S 4. If the student goes to negative consequence 3 or beyond, the conduct grade will be dropped to an N

Due Date	Category	Assignment	Score	%	Grd
01/08/2007	QUIZ	7.2 Quiz	36/36	100	A
01/10/2007	HW	7.3 HW	10/10	100	A
01/11/2007	TEST	Ch.7 Test	106/100	106	A
01/19/2007	HW	7.5 Homework	0/10	0	F
01/19/2007	QUIZ	7.4-5 Quiz	28/38	73.68	D
01/24/2007	Classwork	Group participation	10/10	100	A
01/25/2007	QUIZ	8.1 QUIZ	36/33	109.09	A

Grades last updated on 1/30/2007

Print Page

1. Class Description - Some teachers have included a class description and/or grading philosophy.
2. Teacher Name - If the teacher name is displayed in blue, you can click it to e-mail the teacher. (Note: You must have your e-mail settings set correctly for this to work.)
3. Assignment Description - If the assignment name is displayed in blue, you can click it to read a description of that assignment and access any associated Internet links.

Key Concept: If there is an assignment listed but there is no score - check the date. This may be an assignment that has been listed to make parents aware of an upcoming due date. Teachers may also use special codes for assignment scores to convey information to parents. These codes may be similar to:

Count as Exempt: ae - excused; ft - field trip; na - not applicable; ne - new enrolled; dr - dropped.



PowerSchool

Attendance History

The **Attendance History** page allows you to have a detailed view of your child's attendance in school. At the bottom of the page you will find the attendance legend, which shows the attendance codes that are used in Iberville Parish Schools.

Parents are encouraged to read through the attendance policy in the Iberville Parish Student Handbook.

Meeting Attendance History

Course	Expression	8/11-8/15				8/18-8/22				8/25-8/29				9/1-9/5				9/8-9/12				9/15-9/19				9/22-9/26				9/29-10/3			
		M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T	W	H	F		
HOMEROOM 11 Orvin, Carson F3 E: 8/13/2008 L: 5/29/2009	HR(A)	-	-											-	-	-	-	-	-	-	-												
AMER. HIST. Bouy, Irene G1 E: 8/13/2008 L: 5/29/2009	P1(A)	-	-											-	-	-	-	-	-	-	-	AU	TU			TU	TU						
ENGLISH III Selders, Robyn A4 E: 8/13/2008 L: 5/29/2009	P2(A)	-	-											-	-	-	-	-	-	-	-	AU											
NUT. AND FOOD Olivier, Cathy L. C1 E: 8/13/2008 L: 1/10/2009	P3(A)	-	-											-	-	-	-	-	-	-	-									TU			
GEOMETRY Smith, Linda R. I4 E: 8/13/2008 L: 5/29/2009	P4(A)	-	-											-	-	-	-	-	-	-	-												
SPANISH II Boudreaux, Oakley F2 E: 8/13/2008 L: 5/29/2009	P5(A)	-	-											-	-	-	-	-	-	-	-												
CHEMISTRY Orvin, Carson F3 E: 8/13/2008 L: 5/29/2009	P6(A)	-	-											-	-	-	-	-	-	-	-	AU											
BUS COMP APP Jackson, Clarence D3 E: 8/13/2008 L: 5/29/2009	P7(A)	-	-											-	-	-	-	-	-	-	-												

Legend
Attendance Codes: Blank=Present | TU=Tardy | AE=Absent | AU=Absent | HE=Half-Day Excused | HU=Half-Day Unexcused | IS=IN
School Suspension | AS=OUT School Suspension |

1. AU is the code entered by the teacher when your child is absent during the attendance marking period.
2. The AU code is updated by the attendance office to reflect the reason for the absence.
3. The legend provides a description of each attendance code you may see on the **Attendance History** page.



PowerSchool

Grade History

The **Grade History** page allows you to view a list of all grades that your child has earned to this point in the year. In one sense this view becomes essentially a report card screen.

You may see the following terms depending on when you are accessing the page:

- Q1 = Quarter One grades
- Q2 = Quarter Two grades
- E1 = First Semester Exam grades
- S1 = Semester One grades
- Q3 = Quarter Three grades
- Q4 = Quarter Four grades
- E2 = Second Semester Exam grades
- S2 = Semester Two grades
- FG = Final Grade

Grade History

Q1				
Course	Grade	%	Cit	Hrs
AMER. HIST.	D	70		0
BUS COMP APP	B	90		0
CHEMISTRY	B	89		0
ENGLISH III	A	99		0
GEOMETRY	C	81		0
HOMEROOM 11		0		0
NUT. AND FOOD	A	97		0
SPANISH II	B	92		0

DISCLAIMER: This system is provided as a convenience. Grades and other information provided by this system are not official records and may or may not be accurate. Neither this institution nor Pearson School Systems accepts any responsibility for information provided by this system and/or for any damages resulting from information provided by this system. For official grades and student records contact your school.

1.

1. Notice the percentage grades are listed in blue. Clicking on one of these numbers will bring up the **Class Score Detail** page to show the assignments with the associated grades that made up that particular score.



PowerSchool

E-mail Notification

The **E-mail Notification** page allows you, as a parent, to set up an automatic e-mail update that is sent to you. You will select the specific type of information that you want to receive and how often you want to receive it. You must also enter the e-mail address(es) where the notifications are to be sent.

1. Select the box next to each information type you would like to receive via e-mail.

- . **Summary of current grades and attendance** - Sends out one e-mail giving a summary of final grade and attendance totals for each of your child's classes. *This is the option most recommended for parents.*
- . **Detailed reports showing all assignment scores for each class** - Sends out one e-mail for each class listing the assignments and scores. (Note: if your child has six classes you will receive six e-mails, one for each class.)
- . **Detailed report of attendance** - Sends out an e-mail containing detailed attendance for each class in which your child is enrolled for the current term.
- . **School announcements** – Sends out an e-mail containing announcements from your child's school.
- . **Balance Alert** – Iberville Parish Schools does not have this function available to parents at this time.

Note: The more items you select, the more e-mails you will receive.

2. Using the pull down options, choose how often PowerSchool will send an e-mail to you.

Note: Because grades do not change dramatically over a short span, it is recommended that you not choose the **Daily** option. Either the **Once a Week** or **Once Every Two Weeks** option is the recommended choice. Weekly updates are sent out automatically on Monday night or the next instructional day if Monday is a school holiday.

3. Enter the e-mail address of the account to which you want e-mail sent. You can have these e-mails sent to multiple e-mail accounts by separating the e-mail accounts with commas, no spaces.
4. Select the **Send Now** option and click **Submit** to notify the PowerSchool server to send e-mail(s) to the designated e-mail account(s) now.

Note: At any time you can come back to this configurations screen and make changes to your choices. Upon selecting the **Submit** button, those changes will take effect.



The **Teacher Comments** page allows you to view any comments that teachers may have submitted for your child. From here you are able to view your child's current schedule with teacher names and comments.

Teacher Comments			
Exp.	Course	Teacher	Comment
HR(A)	Homeroom 12	Lane, Lois	
1(A)	AP English 12 Lit. and Comp.	Twain, Mark	
2(A)	Programming II	Norton, Peter	Great Potential.
3(A)	Spanish III Honors	de Vega, Lope	
4(A)	US Government	Jefferson, Thomas	
5(A)	Pre-Calculus Honors	Pisano, Leonardo	
6(A)	AP Physics (C)	Einstein, Albert	Hard worker.

Print Page 

1. **Teacher Name** – If the teacher name is displayed in blue, you can click it to e-mail the teacher. (Note: You must have your e-mail settings set correctly for this to work.)
2. **Comments** – Comments entered by the teacher about your child are displayed.