



Iberville Parish School Board

P. Edward Cancienne, Jr., Ph.D
Superintendent
Secretary/Treasurer

Melvin Lodge
President

Glyna Kelley
Vice-President

August 20, 2009

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NOTICE OF VACANCY (AS OF ABOVE DATE)

Applications are being accepted for the following position:

MOWER OPERATOR

**IBERVILLE PARISH SCHOOL BOARD
MAINTENANCE DEPARTMENT**

Anyone interested in being considered for the above position should submit an application or resume' to:

Patrick Norris, Project Manager
Maintenance Department
Iberville Parish School Board
58030 Plaquemine Street
Plaquemine, LA 70764

APPROVED BY: Dr. P. Edward Cancienne, Superintendent

QUALIFICATIONS: SEE ATTACHMENT

DATE OF EMPLOYMENT: September 15, 2009

DEADLINE FOR ACCEPTING APPLICATIONS: September 4, 2009

It is the policy of the Iberville Parish School Board to provide equal opportunities without regard to race, color, national origin, sex, age, disabling condition, or veteran status in its educational programs and activities. This includes, **but is not limited to** admissions, educational services, financial aid and employment.

MOWER OPERATOR

GENERAL STATEMENT OF DUTIES: Maintains grounds, athletic fields, and open fields in a safe and responsible manner. Also performs routine maintenance on assigned equipment.

DISTINGUISHING FEATURES OF THE CLASS: Mower operator report to the Grounds Foreman. Members of this class normally work an eight (8) hour day, Monday through Friday. However in the event of excessive rainfall, they may be required to work weekends. Vacations for members of this class would be scheduled during non-mowing seasons, usually winter months. No vacations are allowed during the mowing season.

EXAMPLES OF WORK: (Illustrative only)

Regular daily equipment checks for proper mower deck alignments and to provide safe operation of equipment;

Becomes familiar with assigned mowing areas to be able to avoid hazards and damage to equipment and promote individual safety;

Provides safe and responsible storage of assigned hand tool kit, understands that replacement of tools due to loss through carelessness will be through payroll deductions;

Daily checks of trailer lights for proper operation of turning and stopping indicators;

Communicates with foreman equipment malfunctions that could cause any equipment downtime;

While operating equipment when children or other personnel are present will proceed with extreme caution;

After completion of duties at each site, will inspect the immediate area to see that it is all complete and safe;

Perform daily lubrication, as well as mechanical adjustments and filter changes on a routine basis.

During off season, will be required to perform other tasks such as facility maintenance, custodial duties, or other duties assigned.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Must have Basic mechanical skills, must possess a valid Louisiana Drivers license, and must be able to read and write, and follow written and verbal instructions. Have a working knowledge of tractor and mower deck operations.

ACCEPTABLE EXPERIENCE AND TRAINING:

Minimum one (1) year previous tractor, mower deck operation experience.

Limited to no vacation during mowing season

PAY GRADE: 15 (\$22,559 – 27,759)