



Iberville Parish School Board

P.E. Cancienne
*Superintendent
Secretary/Treasurer*

Melvin Lodge
President

HUMAN RESOURCES ...We put children first

June 10, 2009

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NOTICE OF VACANCIES (AS OF ABOVE DATE)

Applications are being accepted for the following positions:

**Teacher Athletic Trainer
Teacher Athletic Trainer**

**East Iberville High & White Castle High
Plaquemine High**

Anyone interested in being considered for the above positions should submit an application or resume' to:

**Janet Marionneaux, Executive Director
of Personnel, Curriculum & Instruction
Iberville Parish School Board
58030 Plaquemine Street
Plaquemine, LA 70764**

APPROVED BY: Dr. P. E. Cancienne, Superintendent

DATE OF EMPLOYMENT: August 6, 2009

NOTE: Applicants must be certified according to Bulletin 746 Louisiana Standards for State Certification

DEADLINE FOR ACCEPTING APPLICATIONS: June 26, 2009

It is the policy of the Iberville Parish School Board to provide equal opportunities without regard to race, color, national origin, sex, age, disabling condition, or veteran status in its educational programs and activities. This includes, **but is not limited to** admissions, educational services, financial aid and employment.

JOB TITLE:	Teacher/Athletic Trainer	JOB TYPE:	
POSITION REPORTS TO:	Principal/Athletic Director	PAY GRADE:	TSS + 15% supplement
	ASSIGNMENT PERIOD:	9 months/as needed by athletic programs	

SUMMARY OF POSITION'S PURPOSE:

Teach sports medicine curriculum as mandated by the Louisiana State Department of Education for a Sports Medicine Career Technical Endorsement. Employee will provide for the safety and well being of all student athletes. Assists the Physician with student injuries and maintains appropriate safety/injury records.

MINIMUM QUALIFICATIONS:

1. **EDUCATION/CERTIFICATION** – Bachelor's Degree with current teaching certificate. National Athletic Trainer's Association (NATC) certification is desired. Meets all requirements for a trainer as stated in Louisiana statutes. Additional criteria established by the Louisiana State Department of Education as well as additional criteria established by the Iberville Parish School Board.
2. **EXPERIENCE** – Athletic training experience at a high school, sports medicine clinic, college, or credentialed internship program.

TEACHING PERFORMANCE RESPONSIBILITIES:

DUTIES AND RESPONSIBILITIES:

1. Follows Iberville Parish Teacher job description.
2. Conducts classes as assigned by principal in the Career Pathway of Sports Medicine to afford students the opportunity for a Career Technical Endorsement.
3. Provides for the care and prevention of athletic injuries for school athletes. This function is performed under the supervision of a physician.
4. Implements rehabilitation for injured athletes under the direction of the team physician.
5. Implements and supervises the student athlete trainer program.
6. Attends practices and games as assigned by the Athletic Director and Principal.
7. Maintains daily injury records, medical records, and records of recovering athletes as prescribed by a physician.
8. Files school athletic insurance forms and maintains insurance records on athletes.
9. Maintains the training room facilities and equipment.
10. Inventories and orders athletic training supplies and recommends purchases of specific equipment to help in treatment of the student athlete.

11. Provides on-site coverage for all home athletic contests.
12. Recommends removal of athletes from practice and/or games.
13. Travels to all varsity athletic contests and to junior varsity and freshman games when they do not conflict with home varsity activities or other fall sports.
14. Provides acceptable coverage for home sponsored tournaments (i.e., district track meet, jamboree, basketball tournaments, etc.).
15. Serves as a consultant to all coaches concerning athletic injuries.
16. Maintains all equipment and supplies per OSHA and state blood-borne pathogen standards.
17. Assists or coordinates the drug testing program for pre-participation and random testing.
18. Provides student athletes and coaches with accurate information on injuries, supplements, and drug education.
19. Assists the coach with respect to the maintenance of protective equipment (i.e., repair, fitting, and re-conditioning).
20. Provides courteous and prompt service to all internal and external customers including students, parents, co-workers, etc. Schedules and/or attends conferences with parents. Prioritizes and addresses requests and assignments in a professional manner to develop cooperative relationships and to ensure that student and employee records confidentiality is assured.
21. Identifies opportunities and recommends methods to improve service, work processes and financial performance, e.g. expense management. Assists in the implementation of quality improvement initiatives.
22. Assists co-workers in the completion of tasks and assignments to ensure continuity of service. Orients new co-workers and actively supports teamwork throughout the school system.
23. Conducts a Saturday morning clinic to evaluate and treat athletic injuries incurred in sporting events on Friday nights. This function is performed under the supervision of a physician.
24. Performs other services as required.
25. In addition to the sports medicine curriculum, the principal may schedule the sports medicine instructor for additional teaching assignments that meet state teacher certification requirements.

NOTE: This job description is a summary of the primary duties and responsibilities of the position. It is not intended to be a comprehensive listing of all duties and responsibilities. The Iberville Parish School Board reserves the right to change this description at its discretion.