

***Iberville Parish School Board***  
***Letter of Prior Notice of Proposed or Refused Action***  
***By the Local Education Agency***

Date: \_\_\_\_\_

To the Parent(s)/Guardian(s) of \_\_\_\_\_

The purpose of this letter is to inform you of the school system's Individualized Education Program (IEP) Team's \_\_\_\_\_ to:  
*proposal/refusal*

- \_\_\_\_\_ Change your child's educational placement
- \_\_\_\_\_ Change your child's special education support service
- \_\_\_\_\_ Change your child's special education related services
- \_\_\_\_\_ Change your child's school exit option
- \_\_\_\_\_ Change your child's assessment decision
- \_\_\_\_\_ Change your child's eligibility for special education services\*
- \_\_\_\_\_ Other (describe) \_\_\_\_\_

The IEP team \_\_\_\_\_ to take this action because:  
*proposes/refuses*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The IEP team considered the following options in making this decision:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The following information was used in making this decision:

- |  |                                       |
|--|---------------------------------------|
| _____ IEP                                    | _____ Evaluation                      |
| _____ Student Performance                    | _____ Teacher/Information Observation |
| _____ Student Behavior                       | _____ Other                           |
| _____ Parent Information                     | _____ Medical Information             |
| _____ Report Cards/Statewide Assessment Data | _____                                 |

\* **Note:** Graduation from high school with a regular diploma terminates special education eligibility.

Describe:

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**Parent(s)/Guardian(s) of a child with an exceptionality have legal rights, called procedural safeguards, which are part of the Individuals with Disabilities Education Act (IDEA) and *Bulletin 1706: Regulations for the Implementation of the Children with Exceptionalities Act, Subparts A and B.***

**Parental rights can be found in *Louisiana's Educational Rights of Children with Exceptionalities in Public Schools or the Louisiana Educational Rights of Gifted and Talented Children in Public School.* You should have already received a copy of the appropriate handbook, but you may request an additional copy from your child's teacher. You can also find these handbooks on the Louisiana Department of Education website, <http://www.louisianaschools.net>.**

Should you want additional assistance in understanding your rights in this matter, you may contact the agencies identified below.

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If you need further information, you may contact:

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone No: \_\_\_\_\_